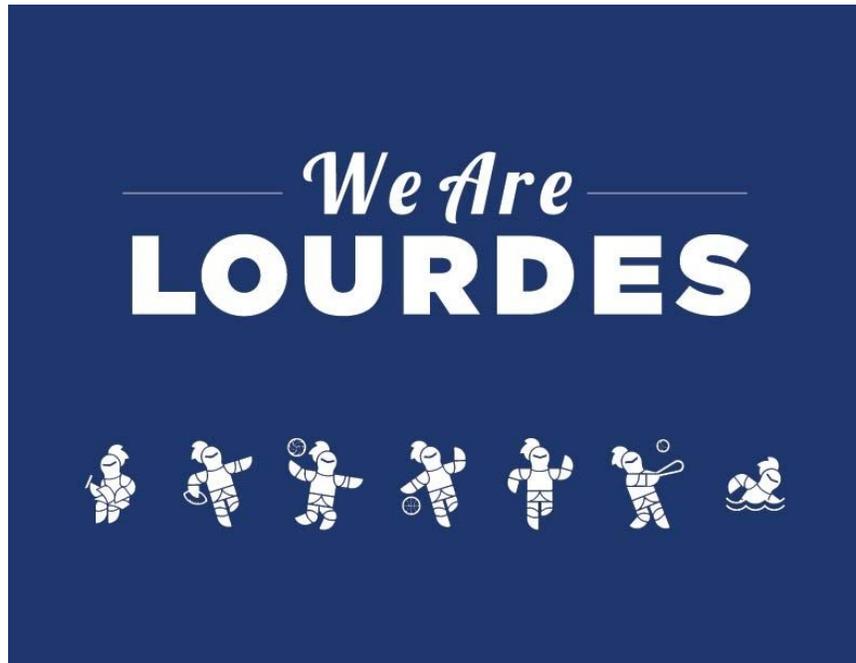


Our Lady of Lourdes School

# Return to In-Person Instruction Plan

2020 - 2021



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## **Cleaning and Disinfection**

- Hand sanitizer, disinfecting wipes, and cleaning supplies are available in every classroom, main office, health office, and maintenance office.
- Desks, classrooms, offices, and break rooms will be cleaned after each use and at the end of the day by the janitorial service.
- Shared equipment will be cleaned throughout the day by users, as well as the janitorial service at the end of the day.
- Student and teacher restrooms will be cleaned throughout the day and at the end of each day by maintenance and janitorial staff.
- We have acquired two electrostatic disinfectant sprayers for daily use in classrooms, offices, and bathrooms.
- Students must have personal school supplies to eliminate sharing of items. Shared classroom supplies will be cleaned and disinfected on a regular basis.

## **Healthy Hygiene Practices**

All students and staff will be required to wash their hands and wipe down high use areas and items at regular intervals. Soap and water are available to all people on campus in every bathroom, as well as the staff break room, and rooms that have sinks.

Restroom use at designated times, with limited numbers of students being admitted into a restroom at a time. No more students will be admitted than there are sinks in a restroom. Mandatory handwashing breaks will occur before and after eating, after using the restroom, after outdoor play, and before and after any group activity.

Students and staff will be trained and reminded of proper hygiene cleaning, and physical distancing protocols, etc.

## **Personal Protective Equipment**

Our school has obtained sufficient and appropriate personal protective equipment (PPE), as defined by the reopening protocols and California Department of Public Health guidance, for all elementary teachers and staff who will be involved with in-person instruction.

The school has acquired large amounts of hand sanitizer, gloves, disposable and cloth face masks, 400 face shields, and 250 21" vinyl desk shields for student and staff use. The state of California provided additional PPE items to our school at no-cost. These supplies include N95 masks for our staff, additional cloth masks for students and teachers, additional disposable masks for students and teachers, and additional hand sanitizer.

## **Cohorting**

Cohorts will remain stable groups of students. There will be a total of 9 cohorts of students on campus (grades Kindergarten through 8th grade). Per recent guidance from the county's Department of Public Health:

Instruction must be provided in stable groups, however the size of such groups are not limited to 14 students and 2 supervising adults. The size of the stable group must be set to allow for appropriate physical distancing between all students and staff at all times in the available instructional space.

This distance can be 6 feet or no less than 4 feet with barriers. All learning environments at Lourdes meet or exceed this criteria.

All cohorts will remain together with their grade level classmates for the entire school day. Cohorts will have lunch in their stable group. School lunch program will be suspended during this time. No two cohorts or classes will be playing in the same play areas.

## **Pick up & Drop off Protocol / Movement Around Campus**

The "main" gate to enter campus is opened for drop off and picking up of students. All families will be required to use car line - our "walk-in" gate will not be available. Parents will remain in their cars while students exit the vehicle. A member of the school's administrative team will conduct a symptoms check and take the students temperature while the parent waits.

All cohorts will remain together with their grade level classmates for the entire school day.

Cohorts will have lunch inside their classrooms. Play times will be staggered. No two cohorts will be playing in the same play areas. Play areas will rotate each week.

When moving from classrooms to outside spaces, separate entrances and exits will be used when applicable. Signs and other markings will be placed on doors, floors, walkways, and walls detailing entry and exit doors and paths for how students should move within classrooms and throughout campus.

## **Physical Distancing**

In the classroom, students will be seated with a 6 foot physical distance. 21" vinyl desk shields will be placed at every student's desk. Floors will be marked with tape so that desks remain distanced.

Teacher desks will have 21" vinyl desk partitions.

Social distancing floor markers will be used as necessary inside classrooms, as well as in outdoor areas.

Students will not be permitted to congregate in lunch areas, outside of classrooms, or in between buildings before school, during breaks, or transitions.

Our Lady of Lourdes will not hold any assemblies or large gatherings. Emergency drills will be held for individual classrooms on a rotating schedule throughout the year.

Physical Education classes will still be held via Zoom in order to comply with the cohort requirements of two adults. After school sports will not be provided at this time. We are researching the possibility of some outdoor sports resuming, since LA County has allowed youth sports to resume outdoor sports beginning February 26, 2021.

## **Face Coverings and Other Essential Protective Gear**

The California Department of Public Health (CDPH) guidance titled "Face Coverings" has been reviewed carefully. It states that "School should review the CDPH Guidance for the Use of Face Coverings and any applicable local health department guidance and incorporate face covering use for students and workers into their COVID-19 prevention plan. Some flexibility may be needed for younger children consistent with child development recommendations."

Face coverings will be required and enforced for students in Kindergarten through 2nd grade.

The only time students will not be required to wear their face masks is while eating or due to medical necessity. Each student will be provided a face shield and disposable masks. It is highly recommended that personal cloth masks are used and washed on a regular basis and extra masks are purchased for personal use.

All staff will wear face coverings in accordance with CDPH guidelines. The guidelines state, "In limited situations where a face covering cannot be used for pedagogical or developmental reasons, (i.e. communicating or assisting young children or those with special needs) a face shield can be used instead of a cloth face covering while in the classroom as long as the wearer

maintains physical distance from others, to the extent practicable. Staff must return to wearing face coverings outside of the classroom." (p.8)

The school has purchased and will implement the use of contactless thermometers upon the arrival of students, 21" vinyl desk shields/shields, and electrostatic cleaners.

### **Health Screenings for Students and Staff**

Health screenings for all students will be completed by the parents at home via Google Forms. Upon their arrival at school, a temperature check will be recorded using a no-touch thermometer. If a child's temperature is registered at 99.5 degrees or higher, they will immediately return to their parent/guardian's car.

Faculty and Staff will also complete a daily health screening via Google Forms. Faculty and staff are also responsible for recording their own temperatures once on campus. If a faculty or staff member presents with signs or symptoms of COVID, they will be asked to remain at home. Any faculty member that has a temperature of 99.5 degrees or above will be immediately sent home.

### **Testing of Staff**

Fifty percent of the staff will be tested for COVID-19 every two weeks. Staff members will be responsible for testing. All staff will receive suggestions regarding access to free testing services.

### **Occurrence of an Outbreak**

In a situation where an outbreak occurs, all students and staff directly exposed to any member testing positive will be required to quarantine at home as well as receive COVID-19 testing. They will be directed to receive testing at their primary care physician or through Los Angeles County testing sites

All positive cases will be reported to the Department of Public Health.

### **Visitors on Campus**

All visitors on campus must wear a face covering at all times. Visitors must schedule their visit ahead of time. These visits will be limited as most meetings will be held via Zoom. Visitors must complete a health screening when they check in to the school office.

## **Identification and Contact Tracing**

We have established two COVID-19 point persons, Kris Brough and Juliana Gonyea, who will be responsible for establishing and enforcing safety protocols, ensure staff and students receive education about COVID-19, and serve as a liaison between the Department of Public Health in case of a positive case or cases on campus.

If a student or employee tests positive for COVID-19 and has exposed others on campus, we will implement the following steps: Consult the LA County Public Health Department to determine if a school or cohort/grade level closure is warranted and the duration of the closure, based on the risk level they determine.

If Our Lady of Lourdes School or a cohort needs to close on-campus instruction, the school will transition to remote learning.

## **Transition to Remote Learning**

If a member of a cohort tests positive, all members will be required to quarantine for 14 days at home and resume remote learning.

If a cluster of 3 or more cases occurs, the school will report to the Department of Public Health to determine the public outbreak response. If it is determined that the school needs to be shut down, we will immediately transition to remote learning.

## **Helpful Links**

- Centers for Disease Control and Prevention (CDC): <https://www.cdc.gov>
- CDC Checklist for Parents: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/checklist.html>
- Los Angeles County Department of Public Health: <http://publichealth.lacounty.gov/media/Coronavirus/>
- California Department of Public Health: <https://www.cdph.ca.gov/>
- American Academy of Pediatrics: [AAP.org](https://www.aap.org)

## **Parent Survey Results**

Parents were first surveyed at the close of the prior school year. In June, 67% of respondents indicated that they were comfortable with a full return to learning on campus. When considering a hybrid model or limited class sizes the level of comfort rose to 65%. After the summer spike in infections and our return to remote learning in the fall we surveyed parents again. September's results still indicate that the majority of parents are comfortable with returning to on campus learning in some sense. In September, 58% of respondents indicated that they were comfortable with a full return to learning on campus. When considering a hybrid model or limited class sizes the level of comfort rose to 70%. Our second survey included the addition of a new question, "At this time, if the school were able to return to on campus learning would you prefer for your child(ren) to remain in a remote learning program?" 64% of respondents said no, indicating a strong preference towards returning to on campus learning.

Both surveys included a response rate of nearly 90% of school families.

## **Faculty & Staff Survey Results**

In anticipation of the application for a waiver faculty and staff were surveyed regarding the possibility of applying for a waiver and returning to on campus instruction in October. 11 of 13 faculty members supported the waiver application process and 8 of 8 support staff members did as well. 100% of all staff members indicated that they were committed to returning to campus for instruction if the school received a waiver and/or Los Angeles County moved from the Purple to the Red tier and schools were allowed to reopen.